

**PORT & HARBORS ADVISORY BOARD  
MEETING MINUTES  
DATE: 04/12/2022**

**CALL TO ORDER:**

The Port & Harbors Advisory Board regular meeting was called to order at 7:00 P.M., at Fire Station 1, in Ketchikan, Alaska.

**ROLL CALL:**

**MEMBERS PRESENT:**

<input checked="" type="checkbox"/>	Mr. Eric Lunde	(Chairman)
<input checked="" type="checkbox"/>	Mr. Andrew Mulder	(Vice-Chairman)
<input checked="" type="checkbox"/>	Mr. Mark Flora	(Council member)
<input checked="" type="checkbox"/>	Mr. Rod Bray	
<input checked="" type="checkbox"/>	Mr. Steve Wilsie	
<input checked="" type="checkbox"/>	Mr. John Kremer	
<input checked="" type="checkbox"/>	Mr. Jim Castle	
<input checked="" type="checkbox"/>	Mr. Tim Hemme	
<input checked="" type="checkbox"/>	Mr. Eric Collins	

**MEMBERS ABSENT:**

**Excused**

<input type="checkbox"/>	Mr. Eric Lunde	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Andrew Mulder	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Rod Bray	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Steve Wilsie	<input type="checkbox"/>
<input type="checkbox"/>	Mr. John Kremer	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Jim Castle	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Tim Hemme	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Eric Collins	<input type="checkbox"/>

**Harbor Staff Present:**

<input checked="" type="checkbox"/>	Mr. Darryl Verfaillie
<input checked="" type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Ms. Angel Holbrook

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**CHANGES TO AGENDA:**

None

## **MINUTES:**

**MOTION** was made by Castle to accept the minutes of the regular meeting of the Port and Harbors Advisory Board from March 8, 2022. **MOTION SECONDED** by Bray. **MOTION PASSED UNANIMOUSLY.**

## **COMMUNICATIONS:**

None

## **PERSONS TO BE HEARD:**

Gregory Kershaw owns a 60' vessel. He stated that he is a supporter of the winter reserve program and that he would rather see the program revamped than to see it taken away. He is willing to pay a fee associated with the program or increased rates. He thanked for the Board for their time.

## **OLD BUSINESS:**

### **1. Harbor Rates Discussion**

Discussion was held regarding the materials provided by staff.

#### **Follow up on the last meeting was covered:**

- Create wording to remove all harbor rate dollar values from the Ketchikan Municipal Code (KCM) so that rates can be updated via ordinance rather than KCM changes.
- Create a rate structure for utilities (water, wastewater, solid waste, electric) that is based off what user groups pay to Ketchikan Public Utilities (KPU) plus an price index or escalation rate, or something of that nature, that covers the cost of administering utilities and maintaining infrastructure. Also, prepare history on when the rates of these utilities were last raised by the respective departments and by what amount in comparison to when they were last raised by Port and Harbors (P&H) and by what amount.
- Examine the feasibility of creating an "off-island" solid waste program for harbor users that live off-island and use harbor solid waste services for home-generated trash. This program should include an additional rate, how to track users, and preferably include a pre-implementation survey of off-island users. The survey should include but not be limited to:
  - Willingness to participate
  - Willingness to pay additional fee

- Identify a rate to increase open moorage permits that would create, at least, a “break even” scenario for harbor funds.

**Topics Discussed for follow-up were:**

- Live Aboard Fee: in line with the average around the state.
- Grid Usage: Staff bring back recommendation on proposed rated.
- Crane Usage: Staff bring back recommendation on proposed rated.

**Proposed rate changes:**

- Vessel Salvage <20': \$500+ staff time.
- Vessel Salvage 20'-30': \$1,000 + staff time.
- Vessel Towing: no rate change, add staff time & materials to rate.
- Replace lines: no rate change, add staff time & materials to rate.
- Vessel launch/ pullout: no rate change, add staff time & materials to rate.
- Crane HM operated: no rate change, add staff time & materials to rate.

**NEW BUSINESS:**

None

**Director's Report:**

No additional items were covered beyond what was in the Director's Report.

**FUTURE AGENDA ITEMS:**

None

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**BOARD MEMBER COMMENT**

Mr. Tim Hemme: Good working with you all.

Mr. Eric Lunde: I thought it was a good meeting, thank you to the staff for getting the



information back to me I requested. Again, budget discussions, are, you know, roll your sleeves up and get your foot on the ground. A lot of things need to be quantified, and we need to be quantified. That's how it needs to be done.

Mr. Rod Bray: I am really glad we are going through this process. Seeing what changes need to be made. I talk to a lot of harbor users and this will help me justify rate increases when they come and knock on my door. It is good to be well educated. I am glad we are having these discussions because we haven't had them in the past.

Mr. Jim Castle: Thank you and thank you for the memos and addressing the requests. Angel, thank you for all your work. It looks like there is a lot of work and time spent to work through these numbers. I appreciate your efforts and for explaining it all.

Mr. Mark Flora: Thanks for all the work you guys did on this.

Mr. Andrew Mulder:


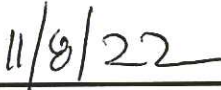
Mr. John Kremer: Thank you staff, I appreciate your time, this is a lot.

Mr. Steve Wilsie: Thank you to staff for your time and effort and for explaining everything, and the mountain of work it takes to get our materials.

Mr. Eric Collins:

**ADJOURNMENT:**

**MOTION TO ADJOURN** was made by Bray at 9:40 p.m. **MOTION SECONDED** by Collins. **MOTION PASSED UNANIMOUSLY.**

	
Chair/Vice Chair Signature	Date